



Substantive Project and Budget Revision

Project Title: Umbrella Programme for Advisory Services to MOFA

Project Number: SAU10-106301

Implementing Partner: Ministry of Foreign Affairs (MOFA)

Start Date: 1 September 2018

End Date: 31 December 2022

Substantive Revision Justification

The aim of this substantive revision to the Umbrella Programme for Advisory Services to MOFA project is to expand the scope of the project by including outputs relevant to the support of the General Directorate for Human Resources (GDHR) alongside the Strategic Planning and Development Directorate (SPDD) at MoFA. The revised project prioritised the provision of technical support and capacity development interventions to enable both departments to guide and facilitate MOFA reform and restructuring process.

Therefore, the current project will be extended for another year to be ended on 31 December 2022.

Contributing Outcome (UNDAF/CPD, RPD or GPD):
Outcome 1: Improved knowledge-based equitable and sustainable development underpinned by innovation and improved infrastructure.

Total resources required	US\$ 11,004,069
Previous budget	US\$ 9,504,069
o Government	US\$1,500,000
Total resources accumulated from MOFA Umbrella Programme:	\$11,004,069
Total resources allocated for supporting the SPDD:	\$ 3,000,000
Total resources allocated for supporting the GDHR:	\$ 3,000,000

Agreed by (signatures)

Ministry of Foreign Affairs	UNDP
Name: Prince Mohammed bin Ayyaf Almogren Title: General Director of the Directorate for Strategic Planning and Development	Name: Dr. Mohammed Siddig Mudawi Title: Deputy Resident Representative
Date:	Date: 19/8/2021



Background:

The Umbrella Programme for Advisory Services to the Ministry of Foreign Affairs (MOFA), launched in September 2018, was designed as flexibility framework to provide technical and administrative support aligned with the needs and the priorities of the ministry. The project; in coordination with UNDP, MOFA and their partners; organised consultations and reviews to understand better how MOFA could fulfil its mandate and achieve its mission. These reviews have identified a need for change in the ministry to meet foreign service challenges in Saudi Arabia.

To this end, a substantive revision to the Umbrella Programme for Advisory Services to MOFA project is required to expand the scope of the project by including outputs relevant to the support of the General Directorate for Human Resources (GDHR) alongside the Strategic Planning and Development Directorate (SPDD) at MoFA. The revised project prioritised the provision of technical support and capacity development interventions to enable both departments to guide and facilitate MOFA reform and restructuring process. A dedicated project will be established to provide a dedicated support to each of the two: GDHR and the SPDD. The new projects will ensure the sustainability of its work by transferring knowledge, skills, and capacity development interventions. Specifically, the technical support will be delivered under three interlinked outputs:

Output 1: Enhanced capacity of the Strategic Planning and Development Directorate (SPDD) to deepen MoFA reforms based on change management, systematic analysis, and strategic planning

Output 2: Technical and Administrative Support to the General Directorate for Human Resources (GDHR)

Output 3: Advisory Services to MoFA: including the key pillars of the Umbrella Programme for Advisory Services to MoFA, such as:

- Strengthening the Public Diplomacy
- Supporting the recruitment of Saudi nationals in the UN System
- Providing advisory services to the organizational units at MoFA
- Promoting the international representation of Saudi Arabia

An overview of the amendment programmatic framework and budget are presented in the Multi-Year Work Plan in Annex 1.

MULTI-YEAR WORK PLAN – 2021 - 2022

EXPECTED OUTPUTS	INDICATIVE ACTIVITIES	Planned Budget by Year		RESPONSIBLE PARTY	PLANNED BUDGET		
		2021	2022		Funding Source	Budget Description	Amount USD\$
Output 1: Enhanced SPDD capacity to deepen MoFA reforms based on change management, systematic analysis, and strategic planning	<p>Activity 1.1: Support to change management</p> <p>Activity 1.2: Support for strategic planning activities</p> <p>Activity 1.3: Facilitate knowledge management and decision support</p> <p>Activity 1.4: Capacity development (strategic planning, monitoring and evaluation)</p> <p>Activity 1.5: Support in planning the projects/programs.</p> <p>Activity 1.6: Assist in implementing the projects/ programs.</p> <p>Activity 1.7: Provide consultation for projects/ programs</p> <p>Activity 1.8 : Assist in any other needed requirements/ activity</p>		2022	MOFA/ UNDP	GCS	-International Consultants -National Consultants - Contractual Services (Consultancy Firms)	3,000,000

EXPECTED OUTPUTS	INDICATIVE ACTIVITIES	Planned Budget by Year		RESPONSIBLE PARTY	PLANNED BUDGET		
		2021	2022		Funding Source	Budget Description	Amount USD\$
		Output 2: Technical and Administrative Support to the General Directorate for Human Resources (GDHR)	<p>Activity 2.1: Organizational structure review</p> <p>Activity 2.2: Providing consulting services to management on the department's general functions and on approved projects therein</p> <p>Activity 2.3: Hiring long and short-term experts for proposed projects and activities supporting management's work</p> <p>Activity 2.4: Support in development of a general strategy to improve its performance</p> <p>Activity 2.5: Support in the activities and tasks delegated to the HR Department to increase efficiency and accelerate productivity</p> <p>Activity 2.6: Training and developing employees to achieve knowledge-transfer and capacity development for increased productivity</p>				MOFA/ UNDP

<p>Output 3: Advisory Services</p>	<p>Activity 3.1: Strengthening the Public Diplomacy including through ongoing support to the Public Diplomacy Deputyship;</p> <p>Activity 3.2: Supporting the recruitment of Saudi nationals in the UN System; including through the planning and implementation of the MoFA-UNDP Digital Platform;</p> <p>Activity 3.3: Providing advisory services to all other organizational units at MoFA; be they political, economic, specialized, consular, legal, technical or general affairs;</p> <p>Activity 3.4: Promoting the international representation of Saudi Arabia</p>				<p>MOFA</p>	<p>International Consultants -National Consultants - Contractual Services (Consultancy Firms)</p> <p style="text-align: right;">4,227,656</p>
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EXPECTED OUTPUTS	INDICATIVE ACTIVITIES	Planned Budget by Year		RESPONSIBLE PARTY	PLANNED BUDGET		
		2021	2022		Funding Source	Budget Description	Amount USD\$
		Reviews (semi-annual)					
Audit fees						10,000	
Sub-total for outputs						10,272,656	
Direct Project Support (DPC) 4%						410,906	
General Management Support (GMS) 3 %						320,507	
Total						11,004,069	

Schedule Of Payment:

Date	Amount	Contributor
To be paid in February 2022	\$1,500,000.00	Kingdom of Saudi Arabia
Total	\$1,500,000.00	